

**SUMMON OF THE
EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS
PT KIMIA FARMA Tbk**

Herewith the Board of Directors of PT Kimia Farma Tbk (the “**Company**”), conveys the invitation to the **Extraordinary General Meeting of Shareholders** (hereinafter referred to as the “**MEETING**”) which will be held on:

Day, Date : **Wednesday, September 06, 2023**
Time : **10.00 WIB - closing**
Link to Join : Access the KSEI Electronic General Meeting System (eASY.KSEI) facility
the GMS through <https://access.ksei.co.id/> provided by KSEI

In accordance with Regulation No. 15/POJK.04/2020 and No. 16/POJK.04/2020 the implementation of the **MEETING** is carried out through eGMS, thus the Chairperson of the Meeting, Notary, and Professions and Supporting Institutions will arrange the implementation of the **MEETING** electronically at Kimia Farma Corporate University Jl. Cipinang Cimpedak I No. 36 East Jakarta.

The Agenda of **The MEETING** are as follows:

1. **Report on the Implementation of the Mandatory Convertible Bonds (OWK) Conversion into shares to increase the Company's capital, as well as approval for the granting of authority to the Company's Board of Commissioners to state the amount of the increase in issued and paid-up capital.**

Brief description:

Referring to Article 41 paragraph (1) and (2) Law Number 40 of 2007 concerning Limited Liability Company:

- (1) The increase of the Company's capital shall be conducted based on the approval of the GMS.*
- (2) The GMS may transfer the authority to the Board of Commissioners to approve the implementation of the GMS resolution as referred to in paragraph (1) for a period of not more than 1 (one) year.*

In connection with the above provisions, the GMS gives approval to the Company's Board of Commissioners including but not limited to:

- a) State the number of shares issued to implement the OWK conversion; And*
- b) State the amount of the increase in issued and paid-up capital after the increase of Capital through Pre-emptive Rights (PMHMETD) has been completed based on Article 4 paragraph (3) of the Company's Articles of Association.*

2. Amendment to the Company's Article of Association.

Brief description:

- (1) Adjustments to the periodic submission of Financial Reports to the Capital Market Authority in accordance with the Financial Services Authority Regulation (POJK) Number 14/POJK.04/2022 concerning Submission of Periodic Financial Reports of Issuers or Public Companies.
- (2) Increasing the shareholder parenting function in the Company.

3. Changes in the Company's Management.

Brief description:

As a follow-up to the appointment of Mr. Rahmat Hidayat Pulungan as Independent Commissioner at PT Bukit Asam Tbk, we hereby convey:

- *Decision of the Sixth Agenda of the Annual General Meeting of Shareholders for the Fiscal Year 2022 of PT Kimia Farma Tbk, confirming the Affirmation on the Implementation of the Regulation of the Minister of State-Owned Enterprises of the Republic of Indonesia Number PER-3/MBU/03/2023 concerning the Organs and Human Resources of State-Owned Enterprises and its amendments later.*
- *Article 73 paragraph (1) of the Regulation of State-Owned Enterprises of the Republic of Indonesia Number PER-3/MBU/03/2023 concerning the organs and Human Resources of State-Owned Enterprises contains that Members of the Board of Commissioners are prohibited from holding concurrent positions as Members of the Board of Commissioners of other companies, unless based on a special assignment from the Minister.*
- *Article 3 paragraph (1) of the Financial Services Authority Regulation (POJK) Number 33/POJK.04/2014 concerning The Directors and The Board of Commissioners of Issuers or Public Companies states that members of the Board of Directors are appointed and dismissed by the GMS.*
- *Article 23 of the Financial Services Authority Regulation (POJK) Number 33/POJK.04/2014 concerning The Directors and The Board of Commissioners of Issuers or Public Companies states that provisions concerning the appointment, dismissal, and service period of the Board of Directors as referred to in Article 3 and Article 4 are mutatis mutandis of those of Board of Commissioners.*

Notes:

1. This summons is valid as an invitation to the Official Meeting to the Shareholders of the Company, so that the Board of Directors of the Company does not send invitations separately to the Shareholders of the Company.
2. The Shareholders who are entitled to attend the **MEETING** are the Shareholders of the Company whose names are recorded/listed in the Company's Shareholder Register (DPS) and/or owners of a securities account in Collective Custody of PT Kustodian Sentral Efek Indonesia ("KSEI") at the closing trading in Indonesia Stock Exchange (Bursa Efek Indonesia) as of **Monday, August 14, 2023**.
3. The Company has provided **MEETING** Agenda's materials for each **MEETING** Agenda since the date of this summons, which can be downloaded through the Company's website www.kimiafarma.co.id

4. Shareholders and/or proxies who will attend the MEETING electronically through the eASY.KSEI application must pay attention to the following matters:

a. Registration Process

- (i) Local individual type shareholders who have not provided a declaration of presence or power of attorney in the eASY.KSEI application by the time limit in point 2 and wish to attend the **MEETING** electronically are required to register attendance in the eASY.KSEI application on the date of the **MEETING** until the registration period. The **MEETING** is electronically closed by the Company.
- (ii) Local individual type Shareholders who have given a declaration of attendance but have not yet cast their votes for at least 1 (one) **MEETING** Agenda in the eASY.KSEI application until the deadline in point 2 and wish to attend the **MEETING** electronically are required to register their attendance in the eASY.KSEI application on the date of the **MEETING** until the registration period for the **MEETING** is electronically closed by the Company.
- (iii) Shareholders who have given power of attorney to the recipient of the proxy provided by the Company (Independent Representative) or Individual Representative but the Shareholders have not cast a minimum vote for 1 (one) **MEETING** Agenda in the eASY.KSEI application until the deadline in point 2, then the proxies representing the Shareholders are required to register attendance in the eASY.KSEI application on the date of the **MEETING** until the registration period for the **MEETING** is electronically closed by the Company.
- (iv) Shareholders who have given power of attorney to the participant/Intermediary proxy (Custodian Bank or Securities Company) and have cast their vote in the eASY.KSEI application until the time limit in point 2, then the representative of the proxy who has been registered in the eASY.KSEI application is required to register attendance in the eASY.KSEI application on the date of the **MEETING** until the electronic registration period for the **MEETING** is closed by the Company.
- (v) Shareholders who have given a declaration of attendance or given power of attorney to the proxy provided by the Company (Independent Representative) or Individual Representative and have cast a minimum vote for 1 (one) or all **MEETING** Agenda in the eASY.KSEI application at least no later than the deadline in point 2, the Shareholders or the proxies do not need to register attendance electronically in the eASY.KSEI application on the date of the **MEETING**. Share ownership will be automatically calculated as a quorum of attendance and the votes that have been cast will be automatically taken into account in the voting of the **MEETING**.
- (vi) Any delay or failure in the electronic registration process as referred to in numbers (i) to (iv) for any reason will result in the Shareholders or their proxies being unable to attend the **MEETING** electronically, and their share ownership will not be counted as a quorum for attendance at the **MEETING**.

b. Process for Submitting Questions and/or Opinions Electronically

- (i) Shareholders or proxies have 3 (three) opportunities to submit questions and/or opinions at each discussion session per **MEETING** Agenda. Questions and/or opinions per **MEETING** Agenda can be submitted in writing by the

Shareholders or their proxies by using the chat feature in the '*Electronic Opinions*' column available on the *E-MEETING Hall* screen in the eASY.KSEI application. Giving questions and/or opinions can be done as long as the status of the **MEETING** in the '*General MEETING Flow Text*' column is "*Discussion started for Agenda item No. []*".

- (ii) Determination of the mechanism for conducting discussions per **MEETING** Agenda in writing through the E-Meeting Hall screen in the eASY.KSEI application is the authority of each Company and this will be stated by the Company in the Rules of Conduct for the **MEETING** through the eASY.KSEI application.
 - (iii) For the proxies who are present electronically and will submit questions and/or opinions of their shareholders during the discussion session per the Agenda of the **MEETING**, they are required to write down the names of the Shareholders and the amount of their share ownership followed by related questions or opinions.
- c. Voting Process**
- (i) The electronic voting process takes place in the eASY.KSEI application on the *E-MEETING Hall* menu, *Live Broadcasting* sub-menu.
 - (ii) Shareholders who are present alone or are represented by their proxies but have not yet cast their votes at the **MEETING** Agenda as referred to in point 4 letter a number i-iv, the Shareholders or their proxies have the opportunity to submit their vote during the voting period through The *E-MEETING Hall* screen in the eASY.KSEI application was opened by the Company. When the electronic voting period per **MEETING** Agenda begins, the system automatically runs the voting time by counting down a maximum of 5 (five) minutes. During the electronic voting process, the status "*Voting for Agenda item No [] has started*" will be seen in the '*General MEETING Flow Text*' column. If the Shareholders or their proxies do not vote for a particular **MEETING** Agenda until the status of the implementation of the **MEETING** shown in the '*General MEETING Flow Text*' column changes to "*Voting for Agenda item No [] has ended*", it will be considered as voting Abstain for the relevant Agenda of the **MEETING**.
 - (iii) Voting time during the electronic voting process is the standard time set in the eASY.KSEI application. Each Company may determine the policy of direct voting time electronically per Agenda in the **MEETING** (with a maximum time of 5 (five) minutes per **MEETING** Agenda) and this will be stated in the Rules of Conduct for the Implementation of the **MEETING** through the eASY.KSEI application.
- d. Watch the ongoing MEETING through the GMS Zoom Webinar on eASY.KSEI**
- (i) Shareholders or their proxies who have been registered in the eASY.KSEI application no later than the deadline in point 2 can watch the ongoing **MEETING** via Zoom Webinar by accessing the eASY.KSEI menu, the GMS Impressions submenu located at the AKSes facility (<https://access.ksei.co.id/> <<https://access.ksei.co.id/>>).

- (ii) The GMS Zoom Webinar has a capacity of up to 500 participants, where the attendance of each participant will be determined on a first come first serve basis. Shareholders or their proxies who do not get the opportunity to watch the implementation of the **MEETING** through the GMS Zoom Webinar are still considered valid to be present electronically and share ownership and voting choices are taken into account at the **MEETING**, as long as they have been registered in the eASY.KSEI application as stipulated in point 4 letter a number i–vi.
 - (iii) Shareholders or their proxies who only watch the ongoing **MEETING** through the GMS Zoom Webinar but are not registered to attend electronically on the eASY.KSEI application according to the provisions in point 4 letter a number i–vi, then the presence of the Shareholders or their proxies is considered invalid and will not be included in the calculation of the **MEETING** attendance quorum.
 - (iv) Shareholders or their proxies who watch the **MEETING** through the GMS Zoom Webinar have a *raise hand feature* that can be used to ask questions and/or opinions during the discussion session per **MEETING** Agenda. If the Company allows by activating the *allow to talk feature*, the Shareholders or their proxies can submit questions and/or opinions by speaking directly. The determination of the mechanism for the implementation of discussions per **MEETING** Agenda using the *allow to talk feature* contained in the GMS Zoom Webinar is the authority of each Company and this will be stated by the Company in the Rules of Conduct for the Implementation of the **MEETING** through the eASY.KSEI application.
 - (v) To get the best experience in using the eASY.KSEI application and/or GMS Impressions, Shareholders or their proxies are advised to use the Mozilla Firefox browser.
5. The Notary, assisted by the Securities Administration Bureau, will check and count the votes for each Agenda of the **MEETING** in every decision-making of the **MEETING** on the said Agenda, including those based on the votes submitted by the Shareholders through eASY.KSEI as referred to in point 4 letter c numbers i–iii above, as well as those submitted at the **MEETING**.
 6. The Company recommends to Shareholders who are entitled to attend the **MEETING** whose shares are included in KSEI's collective custody, to register their attendance electronically through the KSEI System (eASY.KSEI) at the <https://access.ksei.co.id/> link which provided by KSEI. Electronic registration will be opened from the date of this Invitation to the **MEETING** and will be closed at the latest before the **MEETING** at 09.30 WIB.
 7. Guidelines for registration, use, and further explanation regarding eASY.KSEI can be accessed through the Company's website and/or access.ksei.co.id website.
 8. If the Shareholders will attend the **MEETING** but not through the eASY.KSEI mechanism, the Shareholders can download the power of attorney contained on the Company's website www.kimiafarma.co.id

9. Shareholders who have given power of attorney in point 4 above, may submit question(s) to the Agenda via email to the Company corsec@kimiafarma.co.id by CC to DM@datindo.com and the question(s) will be submitted in **MEETING** by the Proxy and recorded in the Minutes of the **MEETING** compiled by the Notary, and answers to these question(s) will be submitted via Shareholders' email no later than 3 (three) working days after the **MEETING**.

10. To ease the arrangement and orderliness of the **MEETING**, Shareholders or their legal proxies are kindly requested to register for attendance (registration) no later than 30 (thirty) minutes before the **MEETING** begins, and at **09.30 WIB** the registration will be closed.

Jakarta, Augustu 15, 2023
PT Kimia Farma Tbk
Board of Directors